

Job Description

Position Title:	LifeGroup Coach
Department:	Office of Ministry & Missions
Immediate Supervisor:	Associate Chaplain, Anna Bennett
Status:	Student Worker
Date:	August 2024
Hours:	8 Minimum; 12 maximum
Wage:	According to class standing

Duties and Responsibilities:

1. Administrative
 - a. Attend weekly team Transformation Tuesdays (11am-12pm)
 - b. Attend OMM Fall Orientation & Retreat and Winter Retreat.
 - c. Assist in LifeGroup Orientation & GroupLink each semester.
 - d. Participate in all OMM events as described in the contract.
 - e. Serve as a Vespers Greeter as scheduled.
2. Essential Responsibilities
 - a. Serve four volunteer LifeGroup student leaders as a mentor.
 - i. Model spiritual fitness and facilitate meaningful worship experiences during weekly mentee meetings.
 - ii. Guide mentees through the process of launching, sustaining, and cultivating a spiritually transformative experience within their LifeGroup.
 - iii. Envision with mentees to help them develop new skills for spiritual leadership.
 - iv. Equip mentees with resources to lead well, and celebrate their efforts with affirmation and gifts.
 - b. Attend a minimum of one mentee LifeGroup meeting weekly.
3. Professional Development
 - a. Attend weekly team LifeGroup Coach meetings.
 - b. Meet weekly with LifeGroup Director.
 - c. Meet weekly with another LifeGroup Coach for peer support.

Preferred Qualities & Skills:

- Personal, intimate relationship with God
- Mentorship (formal & informal)
- Prior experience as a small group leader
- Interpersonal skills
- Time management skills
- Initiation, assertiveness, & responsibility
- Spiritual maturity