

# Graduation Decorum Policy

Southern's commencement ceremony is a formal event that exhibits the pride we have in the accomplishments of our graduates. As such, professional decorum is expected from those who attend or participate. Behavior that is loud, disruptive, or otherwise incongruous with that expectation may result in fines or other repercussions. Southern is within its rights to withhold diplomas and transcripts for students who have not paid their bill in full, including fees associated with improper graduation behavior. We encourage all in attendance to join us in enthusiastically celebrating individual academic accomplishments without diminishing this milestone moment for the group as a whole.

--Student Handbook, page 25

# Instructions for Graduating Seniors

## Commencement

See [www.southern.edu/graduation](http://www.southern.edu/graduation) for date

Services: 9am and 1pm

# Sunday

## Before Commencement

- Valuables need to be given to your family – we cannot secure anything in the lineup area, and you will not be able to go back to the lineup area after the service.
- Cell phones must be set to OFF or Silent.

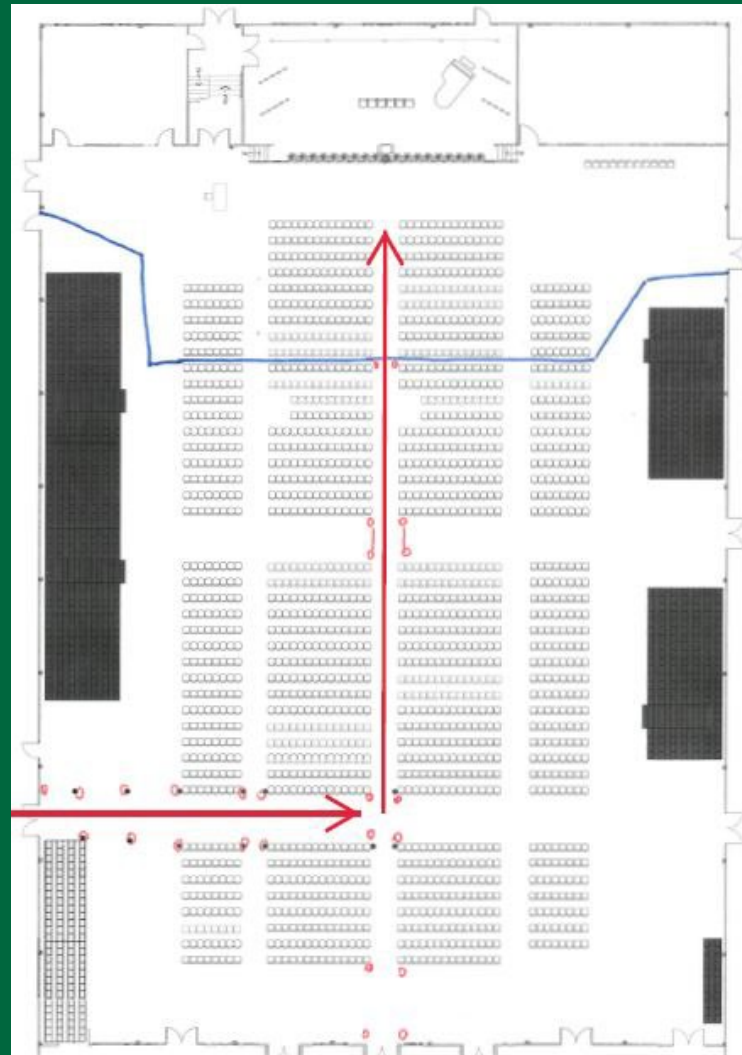
# Sunday Commencement

- Hulsey Wellness Center
  - 8-8:30 am or 12-12:30 pm – Put on regalia & line up in proper order (graduation staff will be present to assist)
    - Line-up in HWC hallways
    - KNOW YOUR ROW CAPTAIN
    - Make sure you are on time
    - Procession will begin at 9:00 am and 1:00 pm sharp

# Order for Entering the Iles P.E. Center (The Grand Entrance/Processional)

- The Grand Marshal
  - Platform Party (2x2)
  - Faculty (2x2)
- Grand Marshal (Grand Marshal returns for graduates)
  - Baccalaureate Degree graduates (2x2 with Southern Scholars 1<sup>st</sup> in line)
  - Associates (single file)
  - Master's, Doctoral and Guests (2x2)
- Make sure the card on your seat has your name on it.
- If there is an empty seat, do not occupy it if it isn't your name.

## Processional Diagram



# Conferring of Degrees

- Dr. Shaw will stand and invite all graduates to stand
- He will formally confer your degrees
- When he tells you to, (undergraduate students only) move your tassel from the right side to the left side

# Receiving your Diploma

- Take name card with you, stand by rows, move to the left
- On way to stairs, pause at table for diploma cover and name card check
- 1<sup>st</sup> in row proceed to top of stairs, 2<sup>nd</sup> in row proceed to middle of stairs, 3<sup>rd</sup> in row at the bottom of the stairs
- At the top of the stairs, hand your card to the person announcing the names.
- Walk at a natural pace across the platform

# Receiving your Diploma - Continued

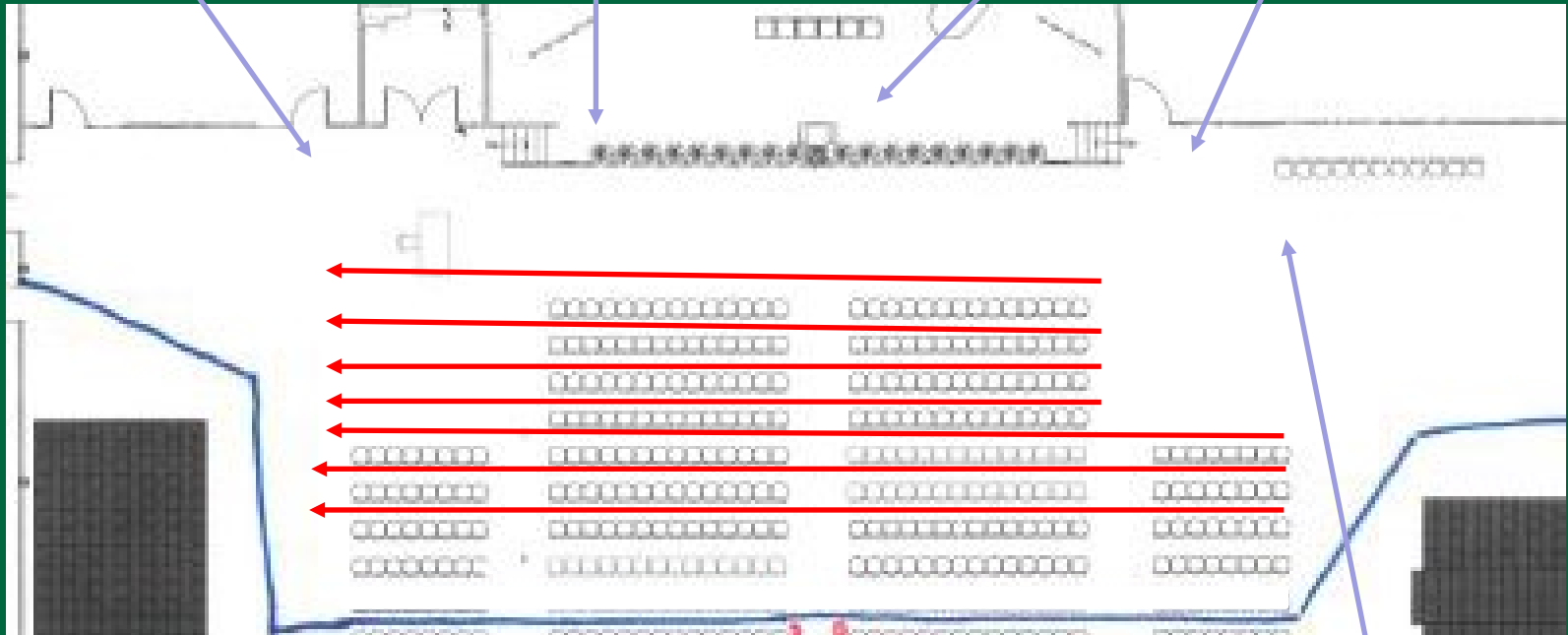
- Proceed to the designated “feet” next to Dr. Shaw
- Hold the diploma on one side, and give the other side to Dr. Shaw; pause for the photo
- Smile for photographer (1<sup>st</sup> photograph)
- Go down stairs to photo station
- Return to your row & chair, and be seated

Diploma  
Table

Person  
Reading  
Names

Pause for photo  
with Dr. Shaw

Photo with  
backdrop



From this point, return to your row  
and your seat

# The Recessional

- Benediction – stand for prayer
- Grand Marshal-mace - platform party - faculty
- **Faculty Assistants will lead graduates out, back row to front.**
- Each row will march out 2x2.
- Keep moving out through the lobby to your family's designated meeting place. You will need to talk to your family before the service to arrange this.

# Rules and Your Self-Respect

- No non-academic embellishments
  - Flowers, \$\$, signs, etc. ≠ appropriate
  - SAU dress code applies
- Appropriate clothing / walking shoes with robe
- Honor Cords – pick up from Records Office or from line-up area assistant
- The Iles P.E. Center does not allow helium filled balloons in its facility due to potential for accidentally setting off the fire alarm. Family can leave balloons in their vehicles to give to you after the program.

# Rules and Your Self-Respect

- Ask your family not to act too surprised when you receive your diploma
  - Air horns prohibited (causes pain to some guests)
  - Silly string and confetti prohibited
  - Hooting & hollering  $\neq$  good (Your family will not hear your name read, and long yells will hinder hearing the names of those after you)
- Gifts & flowers (family can give afterwards)
- Photos afterwards (outside)

# Congratulations!