



7315 Lee Hwy, Suite 167
Chattanooga, TN 37421

Nurse Job Description

Work hours: Full time salaried exempt

Additional information: Office hours are Mondays-Thursdays 8:30am-5:30pm, Fridays 8:30am-12:30pm). This role will include some after-hours phone coverage.

Compensation: \$54,000 per year and free LifeMed Clinic membership, health insurance, and retirement.

About LifeMed Clinic: LifeMed Clinic provides direct primary care services with an emphasis on lifestyle medicine. We provide whole-person care which includes physical, mental, social, and spiritual health. As a non-profit 501c3 organization, our mission is to reveal God's love by restoring the whole person through lifestyle medical ministry. Learn more about us at LifeMedClinic.org

Reports to: Providers and Medical Director for clinical matters and Administrator for non-clinical matters.

Job Description:

- 1) Nursing duties (vitals, scheduling appointments, prescription refills, urine testing, injections, ordering labs, requesting medical records, etc.)
- 2) Complete prior authorizations
- 3) Complete patient referrals
- 4) Assist with health education classes and community outreach
- 5) After-hours phone coverage on assigned days
- 6) Other tasks necessary to assist clinician in caring for patients

Qualifications:

- 1) Love for serving people with a ministry-minded attitude.
- 2) Minimum of associates degree in nursing and at least 3 years of work experience.
- 3) Intermediate proficiency in Microsoft Office.
- 4) Excellent organizational skills.
- 5) Ability to establish and maintain collaborative relationships and to represent LifeMed Clinic in a variety of settings.

How to Apply: Please send resume and questions addressed to Rick Christman at rick@lifemedclinic.org

DISCLAIMER STATEMENT

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of duties, responsibilities and qualifications required of employees assigned to this job. The organization reserves the right to alter working hours and assign other duties based on needs.