

ADMISSION TO STUDENT TEACHING CHECKLIST
Transition 3

Name _____ Date _____

_____ **Student Teaching Application** submitted online by **January 30** for student teaching the fall semester, or **April 30** for student teaching winter semester. Complete the **online application** by following the link provided under [Admission to Student Teaching in the Current Student section of the Education website](#). Utilizing this link for the online Student Teaching Application will automatically manage the required recommendation forms for adviser and education professor.

_____ Finger-printed TBI Background Check completed, meeting protocol established by School of Education & Psychology policy.

_____ **Graduation contract** completed and signed by student's adviser and certification officer, Professor Kathryn McGrath. Schedule appointment: <https://calendly.com/professormcgrath>

_____ All coursework completed. (Questions? Contact certification officer, [Professor McGrath](#).)

_____ All courses in professional education, major, and cognates met with a minimum grade of C.

_____ Minimum grade of C- in religion and health courses is required for SDA teaching licensure.

_____ 2.75 minimum GPA (cumulative, major, and professional education. GPA in each of these areas is specified under Progress in Student Planner).

_____ Professional dispositions as defined by the Educator Disposition Assessment (EDA), at the "Criteria Met" level. A score other than "Criteria Met" will require a performance improvement plan.

_____ Evidence of CPR and First Aid certification (need not be current).

_____ Passing scores for all required Praxis II exams **received** by the following deadlines: For fall student teaching, **June 15**, for winter student teaching, **October 15 of the preceding year**. **If scores have not been received by these dates, student teaching will likely be deferred to the following semester that schools are in session.**

_____ Compliance with the Americans with Disabilities Act. Candidates must, with or without reasonable accommodation (physically and mentally), be capable of performing the essential functions of the program.

Certification Officer will submit names to the Teacher Education Council for admission to student teaching, based on completion of all items on this checklist. *All items must be completed to obtain a vote from the Teacher Education Council.*